

Job Description

Health Transformation Advocate

SUMMARY:

The Health Transformation Advocate has the shared responsibility with the Nishnawbe Aski Nation (NAN) Health Transformation department to organize, facilitate and inform individuals (on and off-reserve), communities, Tribal Councils and organizations about the health system transformation process in NAN territory. The process will involve informing all NAN members about the initiative, inviting their input, collaborating with them to generate solutions, and partnering with the community from the beginning to tackle community issues related to their well-being. The Health Transformation Advocate will liaise with Tribal Council Community Outreach & Participation Coordinators and First Nation agencies. The Health Transformation Advocates will facilitate community participation sessions, record/collect all the information provided at the sessions and provide communications and information sharing with all parties with the goal of furthering the development of the health transformation process for NAN territory.

DUTIES AND RESPONSIBILITIES ADMINISTRATION:

- Assist in the development of the NAN Health Transformation process as mandated by the NAN Chiefs Council on Health Transformation and guided by the *Charter of Relationship Principles Governing Health System Transformation in the NAN Territory*.
- Liaise with the Tribal Council Community Outreach & Participation Coordinators and the NAN Community Participation Coordinators by providing technical support and coordination between NAN, the Tribal Council, health authorities and community level.
- Facilitate the community participation sessions for the NAN First Nation communities.
- Provide technical support and facilitation for community participation and coordination of other NAN Health Transformation initiatives.
- Prepare reports and briefing notes that assist in Health Transformation, including the implementation of work plans and the monitoring of program budgets in accordance with the Tribal Council policies and procedures and funding terms and conditions.
- Act as health system navigators to NAN First Nations.
- Perform other duties as assigned by the Health Transformation Internal Lead and on behalf of the NAN Executive responsible for the Health Transformation portfolio.

ACCOUNTABILITY:

The Health Transformation Advocate is under the supervision of the Health Transformation Project Manager, with overall accountability for performance to the Chief Administrative Officer.

SKILLS, COMPETENCIES AND QUALIFICATIONS:

- Demonstrate knowledge of the broad spectrum of health and health care support systems; must understand the issues and concerns of health care system stakeholders as well as the trends, directions and models of delivery and governance that affect health care in the NAN territory.
- Excellent communication, computer, relationship building, conceptual and leadership skills.
- Ability to provide thorough, well composed reports on specific issues within time limits.
- Fluency in a NAN dialect (Cree, Ojibway or Oji-Cree) an asset.
- Initiative and ability to complete tasks with a minimum of guidance and supervision, and to manage competing demands in a team setting.
- Willing and able to travel as required.

