

## JOB DESCRIPTION

### Anishnawbe-Watisiiwin Program Officer

#### SUMMARY:

The Anishnawbe-Watisiiwin Program Officer will support the implementation of program objectives and duties of the Anishnabe Watisiiwin Land Based Program. The Program officer will assist in the planning and organizing of educational/cultural workshops and programs for NAN members, students, and partners. The Program Officer will work collaboratively with the Anishnawbe-Watisiiwin Development Coordinator in the delivery and evaluation of this culturally spirited, land-based program.

#### DUTIES:

- To connect youth with land-based teachings, ceremony, and culture
- To facilitate group workshop sessions with NAN members that will increase individual capacity, strength and confidence by incorporating Indigenous culture by utilizing ceremony, knowledge and teachings.
- To support NAN members to connect with Elders/Knowledge keepers/ resources within NAN communities or urban areas for further educational/cultural guidance.
- To provide Information and practical support to NAN members to improve the awareness and sustainability of traditions, culture and language of the people.
- To assist in planning, development, organization of educational/cultural workshops to NAN members when requested.
- To develop and maintain good working relationships with NAN communities and/or outside agencies.
- To be familiar with current community resources, provide options, refer and connect this program as needed.
- To complete and maintain quarterly reports including completing required documentation in a timely manner.
- To support the Youth Engagement manager in upkeep and care of land based resources
- To research, analyze, document and convey program requirements effectively.
- To assist in all other Youth and Women's Initiatives as required

#### ACCOUNTABILITY:

The Anishnawbe-Watsiiwin Program Officer is under the day-to-day supervision of the Youth Engagement Manager and has further accountability for overall performance to the Chief Administrative Officer.

## **COMPETENCIES AND QUALIFICATION:**

### **Candidate must possess the following skills and attributes:**

- Three (3) years' experience working in a traditional/cultural support capacity and facilitating workshops that integrate traditional teachings, ceremony, and protocols.
- Demonstrated knowledge and understanding of and commitment to sharing traditional teachings and principles.
- Awareness of a trauma informed approach in program implementation or willingness to be trained.
- Working experience with First Nation people and a demonstrated understanding of related issues and challenges.
- Demonstrate excellent interpersonal and communication skills.
- Demonstrate excellent organizational skills.
- Ability to travel occasionally to NAN First Nation communities.
- Ability to speak a NAN First Nation language is an asset.
- Appreciation of relationships among language, culture, traditions and identity.
- Must possess a valid class 'G' licence

**LOCATION OF WORK:** Thunder Bay

**CREATED /LAST UPDATED:** November 2020