

## JOB DESCRIPTION

### Anishnawbe-Watisiiwin Development Coordinator

#### SUMMARY:

The Anishnawbe-Watisiiwin Development Coordinator will be responsible for program design and implementation, of the Anishnawbe-Watisiiwin Land Based Program. The program design will be rooted in land-based activities to improve the mental health and wellness of youth participants. The Anishnawbe Watisiiwin Development Coordinator will work collaboratively with the Anishnawbe Watisiiwin Program Officer and the Youth Engagement Manager in the program delivery, development, and evaluation. This position requires a unique blend of expertise in traditional knowledge, mental health, project development and implementation, as well as strong writing and interpersonal skills.

#### DUTIES:

- To work with the Youth Engagement Manager to establish program design objectives, deliverables and outcomes
- To develop workshops and presentations with a strong focus on mental health, culture, and healthy relationships.
- To facilitate group sessions with NAN members that will build individual capacity, strength and confidence.
- To build awareness within NAN members of Elders/Knowledge keepers/resources within NAN communities or urban areas for further educational/cultural guidance.
- To build capacity with program participants to improve the awareness and sustainability of traditions, culture, language, and mental wellness.
- To assist in planning, developing, organizing, and providing educational/cultural workshops to NAN members when requested.
- To develop and maintain good working relationships with NAN communities and/or outside agencies.
- To be familiar with current community resources
- To complete and maintain quarterly reports including completing required documentation in a timely manner.
- To research, analyze, document, and convey program requirements effectively.
- To assist in all other Youth and Women's Initiatives as required

#### ACCOUNTABILITY:

The Anishnawbe-Watsiiwin Development Coordinator is under the day-to-day supervision of the Youth Engagement Manager and further accountability for overall performance to the Chief Administrative Officer.

## **COMPETENCIES AND QUALIFICATION:**

### **Candidate must possess the following skills and attributes:**

- Three (3) years experience in program development and implementation with a strong sense of Indigenous culture and mental health priorities for Indigenous Youth.
- Demonstrated knowledge of approaches to integrating mental health supports and land-based programs.
- Awareness of a trauma informed approach in program implementation or a willingness to be trained.
- Demonstrated understanding of and commitment to sharing traditional teachings, approaches and principles.
- Working experience with First Nation people and a demonstrated understanding of related issues and challenges.
- Demonstrate excellent interpersonal and communication skills.
- Demonstrate excellent organizational skills.
- Ability to travel occasionally to NAN First Nation communities.
- Ability to speak a NAN First Nation language is an asset.
- Appreciation of relationships among language, culture, traditions and identity.
- Must possess a valid class 'G' licence

**LOCATION OF WORK:** Thunder Bay

**CREATED /LAST UPDATED:** November 2020