

JOB DESCRIPTION

Cultural Health Support Officer

SUMMARY:

The Cultural Health Support Officer (CHSO) will plan, organize and deliver educational workshops regarding the legacy of Indian Residential Schools (IRS). The CHSO will have extensive knowledge and experience of traditional cultural practices and be able to provide culturally appropriate support to IRS Survivors, intergenerational survivors and any persons in the NAN territory adversely affected by Murdered and Missing Indigenous Women and Girls (MMIWG). The CHSO will work collaboratively with NAN First Nation communities in the delivery and evaluation of the program. This position will require expertise in providing emotional and culturally appropriate support, case note writing and program reporting. The worker will provide support, advocacy, and referral information to the direct and intergenerational survivors of the IRS.

DUTIES & RESPONSIBILITIES:

- To provide emotional and culturally appropriate support that will build individual strength and confidence
- To complete case notes and referrals for direct and intergenerational survivors of the IRS and those adversely affected by MMIWG
- To Provide telephone, email, and one-to-one emotional and practical support for direct and intergenerational survivors of the IRS and those adversely affected by MMIWG
- To plan, develop, organize, and provide educational workshops to direct and intergenerational survivors of the IRS
- Network with community agencies to provide education and awareness regarding the legacy of the IRS
- Develop and maintain good working relationships with community agencies
- Familiarization with current community resources, provide options, refer and connect as needed
- Complete and maintain case records including completing required documentation in a timely manner
- Complete quarterly reporting requirements
- Must be able to work diligently in a team setting toward achieving collective goals

ACCOUNTABILITY:

The Cultural Health Support Officer is under the day-to-day supervision of the Director of Community Wellness with further accountability for overall performance to the Chief Administrative Officer.

COMPETENCIES AND QUALIFICATIONS:

Candidate must possess the following skills and attributes:

Education/Experience:

- Proficient knowledge and experience with traditional cultural practices and protocols.
- 5 years' experience in the counselling field or with providing emotional and culturally appropriate support to indigenous people.
- Criminal reference and Vulnerable Sectors Checks required
- A degree and or diploma in the Social Services field, or health related diploma and or degree and/or five years related education and front-line practical experience a definite asset
- Must have working experience with First Nations people and a demonstrated understanding regarding related issues and challenges
- Demonstrate excellent interpersonal and communication skills
- Demonstrate excellent organizational and facilitation skills
- Ability to travel regularly to NAN First Nation communities
- Proficiency in a NAN First Nation language

LOCATION OF WORK: Thunder Bay

PORTFOLIO: Administration

CREATED /LAST UPDATED: March 2022

